

Dear Parents,

We hope you and your families are well and are beginning to settle into some sort of routine.

All the CM2s have mastered Meet and are attending the scheduled sessions, and most are now on track with their independent work. We are making individual contact with those who are finding this difficult to see how we can help.

We have discussed the following points with the CM2s today, but please go through them with your children again as some need the extra support:

- Folders (Class, Guided Reading, Spelling ...) have been created in Classroom, to help with navigation.
- A weekly timetable will now go up on Classroom, to help with planning.
  
- The work set for the week should not take longer than 6 hours and should be completed during normal English class times. This should help with routine and workload; moreover, we are available for help then (by Meet and / or email).
- Given the above point, deadlines for Class assignments are now scheduled for the day the work is set (Tues. and Fri.). If students are unable to meet deadlines, we understand, but they should email us and we can negotiate together.
- Deadlines for Spelling and Guided Reading assignments remain unchanged: out on Tues, due back the following Mon.
- Independent written work is marked using the Comments function in Google Docs. We expect students to respond by making suggested changes, and clicking each time on Resolve. We will give them time to do this during English class time.
- In addition to our Mon. and Fri. Meets, we are adding a Meet at the start of the Tues. lesson (starting 1.30), so we can talk through the lesson plan for the day and give students an opportunity for questions / support before they work independently.

We hope that these measures will make it easier for the children (and us!) to keep up and stay organised. If they or you have any concerns whatsoever, though, please do not hesitate to get in touch. We can easily organise a Meet with you and your child to provide further support.

Finally, to give our students access to thousands of free books online, we have set up our class account on Epic. To access this, they will need to follow the instructions attached for their class.

Kind regards,

Sarah Joannès and Ceilidh Higgs

*PS: attachments have been sent in an individual email*